



TRAFFIC MANAGEMENT PROTOCOL

TRINITY DISTRIBUTION PARK, FELIXSTOWE

Traffic regulations

- 1 Trinity Distribution Park, Felixstowe (“**the Estate**”), and the private roads within it, are privately owned by Trinity College, Cambridge. Vehicular access to the Estate is restricted to Tenants of the Estate, their lawful visitors and persons otherwise authorised by Trinity College, Cambridge.
- 2 Tenants of the Estate and their visitors are permitted to use the private roads and common parts within the Estate for the purposes of access to and egress from the Tenants’ premises only.
- 3 These traffic regulations apply to the use of private roads and common parts within the Estate. Unless indicated otherwise, these regulations apply to all persons entering the Estate (whether with lawful authority or not):
 - 3.1 No person may park, stop or wait on the private roads or on any common parts of the Estate;
 - 3.2 No person may operate a vehicle other than on roads, tracks or ways which are designated for the type of vehicle in question;
 - 3.3 No person may operate a vehicle at speeds greater than those indicated by speed restriction signs or in a manner which may cause a nuisance or injury to persons or damage to property;
 - 3.4 No person may drive an unlicensed vehicle on the Estate, and vehicle registrations must be clearly displayed at all times;
 - 3.5 No person may cause or drive in a manner so as to cause obstruction to other users of the private roads and common parts within the Estate;



- 3.6 All vehicles must meet all legal, regulatory and safety standards, including insurance, applicable to the type of vehicle concerned, as would apply if that vehicle were to be operated on a public road or any other road within the meaning of the Road Traffic Act 1988;
- 3.7 Tenants must ensure that their employees, agents and visitors do not park, stop or queue outside of their premises or in a manner which may cause congestion or obstruction to the private roads and common parts within the Estate, and must conduct their business operations accordingly so as to mitigate the risk of causing congestion or obstruction;
- 3.8 All persons must comply with the reasonable directions of the staff and officers employed by Trinity College, Cambridge to monitor the private roads and common parts within the Estate and enforce these traffic regulations.

Traffic enforcement

- 4 Mitie Security is appointed on behalf of Trinity College, Cambridge to monitor the private roads and common parts within the Estate and to enforce these traffic regulations. The main purpose of doing so is to maintain a safe environment for tenants and visitors to the Estate, and to ensure the free and uninterrupted use and enjoyment by the Tenants and their lawful visitors of the private roads within the Estate.
- 5 Mitie Security officers will patrol the Estate. If they identify any breach of these regulations or any areas of concern, the person responsible should be notified of the breach and, if appropriate, provided with a copy of these regulations. Drivers parking or queueing on or otherwise obstructing the Estate roads should be asked to move on. Tenants should notify visitors to their premises of the existence of these regulations and ensure that they comply with them.
- 6 Mitie Security use CCTV cameras to monitor the private roads and common parts within the Estate and identify persons contravening these traffic regulations.
- 7 Mitie Security will report breaches of these traffic regulations and/or any failure by a person to comply with a patrolling officer's direction to Bidwells, who are responsible for managing the Estate on behalf of Trinity College. Bidwells will investigate any



breaches (in conjunction with the College's legal advisers if necessary) and take action where appropriate.

- 8 Any offences or serious breaches of these regulations will, where appropriate, be reported to the relevant authorities.

Reporting breaches of the traffic regulations / complaints

- 9 Any person may report a breach of these traffic regulations or any other traffic related issues they have experienced when using the private roads and common parts within the Estate to Bidwells by writing to tdptrafficadmin@bidwells.co.uk. Bidwells will endeavour to respond to any such notification within 14 days.
- 10 Any person may notify a complaint regarding actions taken by Mitie Security and/or Bidwells with regards to the enforcement of these traffic regulations by writing to Bidwells at tdptrafficadmin@bidwells.co.uk. Bidwells will endeavour to investigate that complaint and respond within 14 days.